

NEWARK

SET - ASIDE PROGRAM

THE OFFICE OF AFFIRMATIVE ACTION

MBE AND WBE REGISTRATION FORM

VENDOR # _____ (FOR OFFICE USE ONLY)

A. PLEASE TYPE OR PRINT IN INK

DATE: _____

1. Firm's Name

2. Firm's Mailing Address

3. City _____ 4. State _____ 5. Zip Code _____

6. Home Office Address

7. City _____ 8. State _____ 9. Zip Code _____

10. Federal Tax I.D. No. _____ 11. Social Security No. _____

12. Telephone _____ 13. Fax No. _____ E-MAIL _____

Contact Person

B. TYPE OF ORGANIZATION (PLEASE CHECK ONE):

CORPORATION SOLE PROPRIETORSHIP PARTNERSHIP OTHER _____

C. PLEASE INDICATE GOODS AND / OR SERVICES PROVIDED:

GOODS

SERVICES

(ATTACH EXTRA SHEETS IF NECESSARY)

D. INDICATE SALES VOLUME OF BUSINESS: (PLEASE CHECK ONE)

1. SMALL BUSINESS ANNUAL SALES OF LESS THAN \$100,000

2. MEDIUM BUSINESS ANNUAL SALES OF LESS THAN \$1,000,000

3. LARGE BUSINESS ANNUAL SALES OF MORE THAN \$1,000,000

E. NUMBER OF EMPLOYEES: (PLEASE CHECK ONE)

1. LESS THAN 50

2. MORE THAN 50

F. MINORITY / GENDER CLASSIFICATION: (PLEASE CHECK ONE)

1. MBE: MINORITY BUSINESS ENTERPRISE

BLACK AMERICAN:

A person having origins in any of the Black racial groups of Africa.

HISPANIC AMERICAN:

A person of Mexican, Puerto Rican, Cuban, Central or South or other Non-European Spanish culture or origin, regardless of race.

ASIAN AMERICAN:

A person having origins in any of the original people of the Far East, Southeast Asia and Indian subcontinent, Hawaii or the Pacific Islands.

AMERICAN INDIAN OR ALASKAN NATIVE:

A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

PORTUGUESE AMERICAN: (FOR GOODS AND SERVICES ONLY!)

A person of Portuguese, Brazilian or other Portuguese culture or origin, regardless of race.

2. WBE: WOMEN BUSINESS ENTERPRISE

3. OTHER (I.E., EGYPTIAN)

NOTE TO REGISTRANTS:

The City of Newark maintains a master MBE and WBE Listing that categorizes commodities for the purpose of inviting sealed bids and quotations. For placement on the appropriate list, please complete this registration form and return to:

**Set – Aside Program
920 Broad Street, Room B-25
Newark, New Jersey 07102**

To be eligible as an MBE or WBE with the City of Newark's Set – Aside Program a business must be sole proprietorship, partnership or corporation with, at least, 51% percent ownership and control by persons as defined above (SEE #F).

ADDITIONAL REQUIREMENTS: ALL GOODS AND SERVICES MUST BE NEW JERSEY BASED.

H. PLEASE CHECK CERTIFYING AGENCIES AND ATTACH PROOF OF CERTIFICATION TO THIS FORM:

1. PORT AUTHORITY OF NEW YORK AND NEW JERSEY.
2. NEW JERSEY DEPARTMENT OF TRANSPORTATION.
3. NEW JERSEY TRANSIT.
4. STATE OF NEW JERSEY DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT.